

İLKE ÇELİK METAL SANAYİ VE TİCARET ANONİM ŞİRKETİ

INFORMATION TEXT RELATED TO THE PROCESSING OF PERSONAL DATA

As İLKE ÇELİK METAL SAN. VE TİC. A.Ş. ("Company"), we pay utmost attention for security and protection of your personal data. With this awareness, as a Company, we place special emphasis on processing and storing of all kind of personal data, that belongs to the persons, related to the company, including those who benefit from our company's products and services in accordance with Personal Data Protection Law No: 6698 ("KVK Law") and European Union General Data Protection Regulations ("GDPR") that entered into the force on the date of May 25th, 2018. Being fully aware of this responsibility, we process your personal data as it is explained below and within frame of the limits, ordered by the legislation.

1. Data Representative, Data Processor and Data Protection Controller

As the data representative and data processor in accordance with Personal Data Protection Law ("KVK Law") No 6698; your personal data will be processed by İLKE ÇELİK METAL SAN. VE TİC. A.Ş, located at the address of Feneryolu Cemil Topuzlu Caddesi Türkiye İş Bankası Blokları E Blok D.8 Kadıköy/İSTANBUL within frame of the following scope.

Data Protection Controller

Name & Surname : Seçkin SOĞANCI

Akhan Mahallesi Atatürk Bulvarı No:124 – Denizli / Türkiye

Telephone : 0 258 274 61 64

E-mail : ilke@ilkecelik.com.tr

2. Collecting of Personal Data, Processing and Purpose of Data Processing

Your personal data will be processed within frame of carrying out the works, required to make you benefit from the products and services, that are offered by our company ; offering of our products and services by customizing them to your liking, usage habits and requirements; carrying out Human Resources policies of our company; providing legal and commercial security for those, who have business relations with our company; determining and executing the commercial and business strategies of our company in accordance with personal data processing conditions, principles and purposes, specified in articles of 5 and 6 of KVK Law and articles 5-11 in GDPR second section.

Furthermore, your personal data will be able to be processed when you use our web site or call centres for the purpose of benefiting from the services of our Company or Group companies, visit our company or our company's web site, attend the trainings, seminars and organizations of our Company and make a job application.

Your personal data will be processed for the purpose of carrying out the works, required to make you benefit from the products and services , that are offered by our company ; offering of our products and services by customizing them to your liking, usage habits and requirements; carrying out Human Resources policies of our

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company; providing legal and commercial security for those, who have business relations with our company (such as administrative operations aimed at communication and carried out by our company, reputation research processes, activity management, legal compliance processes, auditing, financial transactions etc.); determining and executing the commercial and business strategies of our company in accordance with personal data processing conditions, principles and purposes, specified in articles of 5 and 6 of KVK Law and articles 5-11 in GDPR second section.

3. Whom and for which purpose the processed data will be transmitted

Your personal data will be processed for the purpose of carrying out the works, required to make you benefit from the products and services , that are offered by our company ; offering of our products and services by customizing them to your liking, usage habits and requirements; carrying out Human Resources policies of our company; providing legal and commercial security for those, who have business relations with our company (such as administrative operations aimed at communication and carried out by our company, reputation research processes, activity management, legal compliance processes, auditing, financial transactions etc.); determining and executing the commercial and business strategies of our company to our business partners, suppliers, authorized persons of our company, our shareholders, legally authorized public institutions and private persons in accordance with personal data processing conditions, principles and purposes, specified in articles of 8 and 9 of KVK Law and articles 5-11 in GDPR second section.

4. Personal Data Collection Method and Legal Reasons

Your personal data is obtained in all kind of verbal, electronic or written environment in line with the foregoing reasons for the purpose of presenting the company's products and services in a specified legal frame and to enable company carry out its liabilities arising from contracts and law in a correct and complete manner. Your personal data, which is collected for this legal reason, is processed and transmitted for the purposes, mentioned in paragraph 2 and 3 of this text in accordance with personal data processing conditions, principles and purposes, specified in articles of 5 and 6 of KVK Law and articles 5-11 in GDPR second section.

5. Rights of Personal Data Owner, Listen in Article 11 of Law No: 6698

In case you forward your requests related to your rights as a personal data owner in the methods, regulated in this information text, our company will finalize the request as per the characteristics of the request within maximum 30 days as free of charge. In case a fee is anticipated for this service by Personal Data Protection Committee, the fee in the tariff will be charged. In this context, personal data owners will have the right;

- to learn whether the personal data has been processed or not,
- to demand information related to it If the personal data has been processed,
- to learn the purpose of processing and whether the data has been used in accordance with its purpose or not,
- to know the third persons, whom the personal data has been transmitted in and abroad,
- to demand correction if the personal data has been processed wrong or missing and to ask from the company to inform the transaction, that will be made in this cope, to the third persons,

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Feneryolu Cemil Topuzlu T. İş Bankası Blokları
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Faks / Fax : +90 216 467 04 39

Fabrika / Factory
Akhan Mahallesi Atatürk Bulvarı
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- to demand deletion or termination of the personal data in case the reasons, that required them to be processed, cease to exist and to ask from the company to inform the transaction, that will be made in this cope, to the third persons,
- To raise objection against results, which will emerge against the person himself/herself by means of analysing of data exclusively through automatic systems.
- To demand the compensation his/her losses , which will occur for the reason of processing of the personal data against law and regulations.

6. Rights of Personal Data Owner in the scope of European Union General Data Protection Regulations (GDPR)

- Right of being informed in a transparent manner related to the utilisation of personal data owner's rights,
 - Right of being informed where appropriate about the identity and contact information of controller representative and data protection representative along with the information on the intended processing purposes of the personal data and legal basis of processing when the personal data related to the data owner collected,
 - Right of being informed about the personal data, personal information, specified in article no 14 of GDPR when they aren't taken from the data owner,
 - Right of demanding the correction of the wrong personal data, related to the data owner himself/herself without any delay,
 - Right of having the missing personal data of the data owner completed by taking into the consideration the processing purposes,
 - Right of demanding the deletion of the personal data related to the data owner himself/herself without any delay,
 - Right of demanding the restriction of processing activity from the data controller.
 - Right of taking the personal data, given to a controller related to the data owner himself/herself, in a format, which will be able to be in a conventional machine,
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- Right of objection to the processing of the personal data related to the data owner himself/herself at any time,
 - Right of being not to subject to a decision based on the automatic processing only, including profiling which produces legal results related to data owner himself/herself and effects the data owner significantly.

In accordance with article 1 of KVK Law; you may forward your requests related to utilisation of your foregoing rights, to our company in written or by means of other methods, specified by Personal Data Protection

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Committee. Since Personal Data Protection Committee has not determined any methods at present, you are required to forward your application to our company in written according to the KVK Law. In this context, the channels and methods, which you will use to forward your application, you will make within scope of article 11 of KVK Law in written, are explained below.

You may forward your request, which contains your explanations aimed at your right, that you demand to use from amongst the rights, expressed in article no 11 of KVK Law, together with necessary declaratory information, related to your identity by filling the APPLICATION FORM at the address of <https://www.ilkecelik.com.tr> or by delivering a signed copy of the form to the address of Feneryolu Cemil Topuzlu Caddesi Türkiye İş Bankası Blokları E Blok D.8 Kadıköy/İSTANBUL in person together with declaratory documents related to identity or send it through Notary or other methods, specified in the Law No: 6698 or send the relevant form to the ilke@ilkecelik.com.tr electronically signed.

The data owners will be able to use their rights by forwarding this form to the data protection controller, whose communication and address information (Name & Surname) are mentioned above.

Yukarıda belirtilen haklarınızı kullanmak için kimliğinizi tespit edici gerekli bilgiler ile KVK Kanunu'nun 11. maddesinde belirtilen haklardan kullanmayı talep ettiğiniz hakkınıza yönelik açıklamalarınızı içeren talebinizi; <https://www.ilkecelik.com.tr> Adresindeki **[BAŞVURU FORMU]**nu doldurarak, formun imzalı bir nüshasını Feneryolu Cemil Topuzlu Caddesi Türkiye İş Bankası Blokları E Blok D.8 Kadıköy/İSTANBUL adresine kimliğinizi tespit edici belgeler ile bizzat elden iletebilir, noter kanalıyla veya 6698 sayılı Kanunda belirtilen diğer yöntemler ile gönderebilir veya ilgili formu ilke@ilkecelik.com.tr adresine güvenli elektronik imzalı olarak iletebilirsiniz.

Yukarıda iletişim ve adres bilgileri verilen veri koruma kontrolörüne (Adı - Soyadı) bu formun iletilmesi ile veri sahipleri haklarını kullanabilecektir.